Sending B2B e-bills
To invoice recipients at Interconnect partners of PostFinance Ltd

This document explains the necessary requirements and steps for sending B2B e-bills via Interconnect.

Supplier/ Invoice Issuer → PostFinance → Interconnect Partner → Recipient

1. Requirements

In order to send B2B e-bills to recipients connected to an Interconnect partner of PostFinance, the following requirements must be met:

> Correct addressing of the Interconnect partner (eBillAccountID) and the final recipient (NetworkID)

Details	Class.	Content (please complete)	Field description in yellowbill invoice 2.0 format
Invoice recipient (max. 35 characters)	M		Bill/Header/ReceiverParty/Address/CompanyName In Version 1.2.x: dito
Company suffix (max. 35 characters)	O		Bill/Header/ReceiverParty/Address/CompanyDivision In Version 1.2.x: dito
Name of provider (max. 30 characters)	M		Bill/Header/ReceiverParty/Network/NetworkName In Version 1.2.x: Bill/Header/ReceiverParty/OnlineID/NetworkID
Subscriber number of provider at PostFinance [1] (fixed at 17 digits, numerical)	M		DeliveryInfo/eBillAccountID In Version 1.2.x: PaymentData/eBillAccountID
Subscriber number of the recipient at his provider [2] (max. 30 characters)	M		Bill/Header/ReceiverParty/Network/NetworkID In Version 1.2.x: Bill/Header/ReceiverParty/OnlineID/ID

M = Mandatory, information is essential
O = Optional, information is necessary as required

[1] Each Interconnect partner has its own subscriber number (eBillAccountID) at PostFinance. This number always remains the same for each provider. The provider's eBillAccountID can be found in the list below.

[2] Your customer has a subscriber number at his provider. Ask your customer for the subscriber number he has at his provider and enter that number here.

Exception
Another interconnect procedure is used for the providers Conextrade and Pentag. In this case, the subscriber number of the recipient at Conextrade, resp. Pentag, must be entered directly in the field eBillAccountID. On the other hand, no information is necessary in the field NetworkID.

2. Interconnect partners

B2B e-bills can be delivered to recipients which are connected to one of the following Interconnect partners of PostFinance, provided the recipient agrees and the requirements for doing so have been met at his provider.

Name of the provider	eBillAccountID	Additional information
Status as at 30 June 2015		This list is updated regularly
io-market AG (Liechtenstein/Switzerland)	41100000007797776	
Pentag Informatik AG (Switzerland)	Enter the subscriber number of the customer at Pentag directly. This begins with 4150....	Please note the exception under requirements. PostFinance must have the details of the issuer of the invoice activated first at Pentag.
SIX Payment Services Ltd (Switzerland)	41100000147678081	Your customer must record that he wishes to receive your invoices electronically at SIX Paynet Ltd. Please provide him with your BillerID for that purpose. Your customer may also send you the SIX form DO167. Enter your BillerID in the field „Your supplier's details" under the subscriber number and return the form to your customer.
Swisscom (Switzerland) Ltd Marketplace Conextrade (Switzerland)	Enter the customer's subscriber number at Conextrade directly. This begins with 4130....	Please note the exception under requirements. PostFinance must first have the details of the issuer of the invoice activated at Conextrade.

3. Checklist for activation

	Description	Description	Completed
1.	Ensure correct addressing	Ensure that the address of the invoice recipient can be correctly displayed according to item 1. For invoices to Conextrade or Pentag, instruct the e-bill helpdesk to send the necessary details to them for publication. If you have any questions, please contact the PostFinance e-bill helpdesk for assistance.	
2.	Clarify what to include on the invoice	Check with your customer if any special content should be included on the invoice, for example, additional references, extra charges and reductions, details of discounts or similar, which your customer may expect. If you have any questions as to how to exactly display this, please contact the PostFinance e-bill helpdesk for assistance.	
3.	Send a test invoice	Send one or several test invoices to the customer integration system of PostFinance in agreement with the invoice recipient. Provided it has been correctly addressed, the recipient will receive the test invoice within 24 h from his provider. Should you receive a NOK message in the processing record with a corresponding reason code, clarify the possible cause of the error message. If there are no apparent reasons as to why the customer does not receive the invoice, please contact the e-bill helpdesk to clarify why delivery does not work. Repeat this step until the recipient receives the invoice.	
4.	Check the invoice	Please ask your customer to check the contents of his invoice. If the customer objects to any of the contents of the invoice, ask him for precise details and what exactly needs to the corrected. Please note that your customer may possibly name different field descriptions that you do not know. The reason is that your customer has received the invoice from his provider in a different technical format. Please, therefore, ask him explicitly for the specific contents. If required, the e-bill helpdesk will clarify with the recipient’s provider where and how to display the contents precisely. Repeat this step until the recipient has confirmed the correct contents of the invoice and has given his OK for productive invoice despatch.	
5.	Sending invoices	Send invoices on the productive system of PostFinance.	

E-bill helpdesk
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