

# Order form for foreign currency and Travel cards business customers

Please use block capitals. All references to persons apply to both genders and to more than one person.

## Conversion rates applied

You can access the daily exchange rates online at [www.postfinance.ch/travel](http://www.postfinance.ch/travel) (for the relevant product) or by calling +41 848 888 700 (standard rate). These exchange rates are subject to a degree of fluctuation and are therefore intended as a guideline only. The exchange rate valid at the time your order arrives will be applied and used to debit your account. This exchange rate may therefore differ from the rate advertised at the time your order is dispatched. Please bear this in mind.

## Change – Order foreign currency

### Main currencies

Currency	Amount*	Currency	Amount*
EUR (EURO)	_____	JPY (Japanese yen)	_____
AUD (Australian dollar)	_____	NOK (Norwegian krone)	_____
CAD (Canadian dollar)	_____	NZD (New Zealand dollars)	_____
CHF (Swiss Franc)	_____	SEK (Swedish krona)	_____
CZK (Czech koruna)	_____	SGD (Singapore dollars)	_____
DKK (Danish krone)	_____	THB (Thai baht)	_____
GBP (Pound sterling)	_____	TRY (Turkish lira)	_____
HKD (Hong Kong dollars)	_____	USD (US dollars)	_____

Preferred denomination:     Small notes             Mixed notes             Large notes

### Secondary currencies

For a comprehensive list, please call +41 848 888 700 (standard rate) or see [www.postfinance.ch/change](http://www.postfinance.ch/change)

Currency	Amount*	Currency	Amount*
_____	_____	_____	_____
_____	_____	_____	_____

\* Please enter the amount you wish to order in the desired currency.

Minimum of CHF 100 per order, maximum of CHF 100,000

## Travel card: order or recharge

Travel cards are available in euro (EUR), US dollars (USD) or Swiss francs (CHF) and can be reloaded at any time in the respective currency.

Please note the following conditions:

- The Travel cardholder is definitively set when ordering the card and cannot subsequently be changed.
- Travel cards can be reloaded up only via accounts held by the customer who originally purchased the card.

Number of cards	Currency	Amount (in EUR/USD/CHF)	For reloads: card number
_____	EUR	_____	_____
_____	USD	_____	_____
_____	CHF	_____	_____

Minimum reload amount per card: EUR/USD/CHF 100  
 Maximum reload amount per card: EUR/USD/CHF 10,000  
 Maximum card balance: EUR/USD/CHF 10,000  
 Maximum number of cards: 3 cards per employee (one per currency)



## Account holder, card holder and delivery address details

### IBAN/account number

### Account holder

Orders can be made using accounts in CHF, EUR and USD. In the case of EUR and USD accounts, only travel payment options in EUR and USD may be ordered (e.g. a customer with an account in EUR may order Travel cards and banknotes in EUR only.)

Company	_____		
Last name	_____	Date of birth	_____
First name	_____	Telephone (home)	_____
Nationality	_____	Telephone (work)	_____
Street, no.	_____	P.O. Box	_____
Postcode	_____	Location	_____
		Country	_____
E-mail	_____		
Are you a US person?*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

### Cardholder

(Only to be completed for Travel orders if the cardholder is not identical to the account holder.)

#### Card 1

Last name	_____	Date of birth	_____
First name	_____	Telephone	_____
Street, no.	_____	Nationality	_____
Postcode	_____	Location	_____
		Country	_____
Are you a US person?*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

#### Card 2

Last name	_____	Date of birth	_____
First name	_____	Telephone	_____
Street, no.	_____	Nationality	_____
Postcode	_____	Location	_____
		Country	_____
Are you a US person?*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

#### Card 3

Last name	_____	Date of birth	_____
First name	_____	Telephone	_____
Street, no.	_____	Nationality	_____
Postcode	_____	Location	_____
		Country	_____
Are you a US person?*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

#### Card 4

Last name	_____	Date of birth	_____
First name	_____	Telephone	_____
Street, no.	_____	Nationality	_____
Postcode	_____	Location	_____
		Country	_____
Are you a US person?*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

\* A person qualifies as a US person, if the person is currently subject to tax in the USA.



**Delivery address**

(Only to be completed if the delivery address is not identical to the account holder's address.)

Company	_____		
Last name	_____	Date of birth	_____
First name	_____	Telephone	_____
Nationality	_____		
Street, no.	_____	P.O. Box	_____
Postcode	Location	Country	_____

\* Delivery of foreign currency orders is only possible within Switzerland and the Principality of Liechtenstein. New Travel cards can also be sent to neighbouring countries (D, FR), in which case the maximum top-up amount is limited to CHF/EUR/USD 100.

Date	_____	Location	_____
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Signature

Signature

(For collective signatures, two signatures are required from the account holders)



We acknowledge that PostFinance will only transmit the order for Travel cards and/or cash. PostFinance will transmit the data required to carry out the order to Swiss Bankers Prepaid Services Ltd, who will send out the product ordered directly. By disclosing their account number, the PostFinance customer also authorizes the order amount to be debited directly from their account. The valid and correct order will be processed on receipt at the applicable rate. Deliveries will only be made if sufficient funds are available in the account. Banknotes cannot be returned. Please keep them for your next journey. **The prices and conditions of each product are listed at [www.postfinance.ch/travel](http://www.postfinance.ch/travel).** The General Terms and Conditions of Swiss Bankers Prepaid Services Ltd can be found at [www.swissbankers.ch](http://www.swissbankers.ch).

The applicant hereby confirms that the funds incorporated or used under this contractual relationship belong exclusively to the owner(s) of the associated PostFinance account.

The applicant confirms that the information in this application is correct and will inform PostFinance of any changes to the above information on his own initiative.

You can send the signed form by e-mail to [internationale.dl@postfinance.ch](mailto:internationale.dl@postfinance.ch), by fax to +41 58 667 62 70 or by post. Address: PostFinance Ltd, Investigation & Frontoffice International, Engheldenstrasse 35, 3030 Berne, Switzerland.

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