

Use of eBill SIX XML as a delivery format

To send invoices and other document types to PostFinance, the XML format **eBill-SIX_v3** can be used. The following points must be observed:

- **eBill-SIX_v3 can only be used by invoice issuers who use eBill.**

This means that the invoice issuer must be registered with eBill and have a BIID from the eBill system. All other billers cannot use eBill-SIX_v3 as a delivery format.

- **All document types can be sent in accordance with SIX's "Implementation Guidelines".**

| | |
|-----------------|----------------------|
| advice | Advice, notification |
| bill | Invoice |
| creditNote | Credit note |
| donationInquiry | Donation request |
| instalmentBill | Instalment invoice |
| Reminder | Reminder |

- **Donation requests can only be submitted in eBill-SIX_v3 format.**

Sending donation requests is not possible with other formats supported by PostFinance, as information specifically required for donation requests cannot be displayed with these.

Charitable organizations that send donation requests can also submit other documents such as invoices either in the eBill-SIX_v3 format or in another format supported by PostFinance.

- **The completion of eBill-SIX_v3 according to the format and "Implementation Guidelines" of SIX is mandatory.**

A scheme validation is always made before processing in any case.

Please note: the 14-digit eBill BIID must be entered in the field tns:billerID in the pattern = "BIID[0-9]{10}"/>.

Once you have registered with eBill SIX, your BIID will be visible in the eBill settings in the PostFinance invoicing portal.

- **XML and PDF documents must always be sent separately.**

When sending eBill-SIX_v3 to PostFinance, it is not possible to embed the PDF file in the XML file and vice versa. The two files must always be sent separately, and in accordance with the naming convention mentioned below.

- **The specifications listed in the PostFinance "E-bill manual" apply to the file naming conventions.**

Although the eBill SIX BIID must be included in the XML file due to format conformity, the PostFinance BillerID is always used when naming the files. The following file naming conventions also apply when using eBill-SIX_v3:

| | |
|--------------------|--|
| File name XML | <BillerID>_<TransactionID>.XML |
| File name PDF | <BillerID>_<TransactionID>.PDF |
| ProcessProtocol | Process_Protocol_[DDMMYYYYhhmm]_[BillerID].xml |
| CRM_XML or CSV 2.0 | subsc_BillerId_ddMMyyyyHHmmss.xml |

- **eBill-SIX_v3 is very suitable for sending documents to eBill recipients. It can also be used for invoices and credit notes to B2B recipients with certain restrictions.**

Restrictions

- No position data (LinItems) can be filled in. During conversion, PostFinance creates a pseudo position for the recipient.
- Additional information such as VAT can only be entered if the workflow node in the eBill-SIX_v3 format allows it.
- The following information is possible: company ID number VAT, delivery date, net amount, amount paid, order reference. For any mandatory data that is not sent, such as VAT information, the default values are set by PostFinance where required.
- It is only possible to send to Interconnect recipients if they can be addressed using single-level addressing. For further details, see the "E-bill manual".

- **Delivery to B2B recipients in eBill-SIX_v3 format is not possible.**