

Issue invoices easily and efficiently

Inpayment slips

PostFinance Ltd offers different kinds of inpayment slips for different requirements. They help you issue bills efficiently, collect debts securely and manage your accounts receivable in a straightforward manner.

The red inpayment slip (IS) – the free solution for small volumes

- Field included for messages.
- Does not include a reference number.
- Available in a plain format or with a pre-printed address.
- In CHF or EUR



Prices and conditions for red inpayment slip

Transactions¹

The basic service is free of charge with our inpayment slips.

Inpayments at all branches operated by Swiss Post (for depositor)	Free of charge
Inpayments at all branches operated by Swiss Post (for recipient)	Inpayments up to CHF 50: CHF 2.00 Inpayments up to CHF 100: CHF 2.40 Inpayments up to CHF 1000: CHF 3.10 Inpayments up to CHF 10,000: CHF 4.75 For each additional CHF 10,000 or part thereof: CHF 1.25
Online credit transfers	Free of charge (for depositors and recipients)
Full recording of slip images by PostFinance	CHF 0.80 for each inpayment for business customers
Reject (printed slip that cannot be read by machine)	CHF 1.20
Inpayment for immediate credit	CHF 16.00 (for depositor)

¹ For credit of large volumes: price of transaction as announced by PostFinance.

As at: 1 July 2020. Complete and current prices can be found on postfinance.ch/prices-bc.



The orange inpayment slip (ISR) with reference number: for larger slip volumes

- The reference number is used to identify the customer. It can include all the data that is important for your accounting and marketing.
- Decide whether you want to specify a set amount (ISR) or leave the respective field empty (ISR+).
- Available in CHF or EUR.



- Notification via various channels, e.g. via e-finance.
- Automatic booking of credit data in your financial accounting software.
- We recommend conducting a free document test before the slips are dispatched for the first time.

Prices and conditions for orange inpayment slip

Transactions¹

With the ISR you can simplify and automate your receivables management.

Inpayments at all branches operated by Swiss Post (for inpayments)	Free of charge
Inpayments at all branches operated by Swiss Post (For recipient)	Inpayments up to CHF 50: CHF 1.20 Inpayments up to CHF 100: CHF 1.60 Inpayments up to CHF 1,000: CHF 2.35 Inpayments up to CHF 10,000: CHF 3.95 For each additional CHF 10,000 or part thereof: CHF 1.25
Online credit transfers	Free of charge (for depositors and recipients)
Post-processing ISR+	CHF 0.04 per document
Reject (printed slip that cannot be read by machine)	CHF 1.20

¹ For credit of large volumes: price of transaction as announced by PostFinance.

As at: 1 July 2020. Complete and current prices can be found on postfinance.ch/prices-bc.



The QR bill: the future replacement for IS and ISR

With the QR bill, you can issue bills with ease, collect debts securely and manage your accounts receivable quickly and in a straightforward manner. Use and combine additional structured, digital data just the way you want.

- You will boost the automation and quality of your accounts receivable management with comprehensive records (all payment-related data, including information on the debtor).
- You can create the QR bill yourself and print it out on standard white paper (follow perforation).
- The bill recipient can scan the data really quickly and easily.

There is no need to laboriously type out long sequences of numbers, which keeps errors to a minimum.



Prices and conditions QR bill

Transactions¹

Inpayments at all branches operated by Swiss Post (for depositor)	Free of charge
Inpayments at all branches operated by Swiss Post (for recipient)	Inpayments up to CHF 50: CHF 1.20 Inpayments up to CHF 100: CHF 1.60 Inpayments up to CHF 1,000: CHF 2.35 Inpayments up to CHF 10,000: CHF 3.95 For each additional CHF 10,000 or part thereof: CHF 1.25
Online credit transfers	Free of charge
Amount entry	CHF 0.04 per document
Reject (incorrect data in QR bill)	CHF 1.20 per document
Data entry of debtor	CHF 0.80 per document
Inpayment for immediate credit (for depositor)	CHF 16.00

¹ For credit of large volumes: price of transaction as announced by PostFinance.

Notification and entries

Account statement with detailed notification (camt.053)

The service includes the notification of all batch credits and detailed transactions in a single electronic account statement (camt.053).

Account statement with batch entries (camt.053) and separate detailed notification (camt.054)

The service includes the notification of all batch credits in a single electronic account statement (camt.053). A detailed electronic notification (camt.054) is issued for all detailed transactions.

Additional notes for both services

The notification can be converted to single entries depending on customer requirements. Detailed transactions can be notified on the red inpayment slip (IS) with image upon request.

During the day, credits with the red inpayment slip (IS) are displayed only if the notification of electronic account documents is set to the single entries option.

For inpayment slips with reference number (ISR), credit is notified at ISR credit account level, i.e. all entries of ISR subscriber numbers for an ISR credit account are summarized and noted on the account statement as a batch entry per ISR subscriber.

A choice between individual and batch entries can be made with the QR bill.

Alternative solution without electronic processing

PostFinance offers account statement delivery on paper or electronically (e.g. PDF via e-finance). In the account statement, it can be seen which invoice recipient has transferred the respective amount.

The account statement (PDF/paper) is not suitable for ISR credits as only collective credits are displayed there, without any further information about the individual payments.

It is thus not possible to assign individual credits to your debtors.

Prices and conditions for notification

	Notification type	Electronic	In paper format
Daily	camt.054/camt.053	Free of charge	–
Twice daily	camt.054	CHF 0.08 per transaction	–
Hourly	camt.054	CHF 0.08 per transaction	–
Individually selected time ¹	camt.054	CHF 0.08 per transaction	–
Daily	Account statement PDF	Free of charge	depending on notification cycle

Cancellation of camt file Condition

Cancellation file camt.054	CHF 50
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For IS and ISR

¹ Possible only for QR-bill virtual account.

Prices and conditions for entries¹

Daily	Free of charge
Twice daily	Free of charge
Hourly	CHF 0.08 per transaction
Individually selected time ²	CHF 0.08 per transaction

¹ For credit of large volumes: price of transaction as announced by PostFinance.

² Possible only for QR-bill virtual account.

Full prices, as at 1 July 2020.

Current prices can be found at www.postfinance.ch/prices-bc.

Documents

Prices and conditions

	IS Neutral	IS Printed	Neutral ISR Without attachment	Preprinted ISR and/or with attachment
Free of charge	1,000 units	1,000 units	2,000 units	2,000 units

Additional slips

Individual price	CHF 0.02	CHF 0.10	CHF 0.03	CHF 0.05
1,000 slips	CHF 20	CHF 100	CHF 30	CHF 50
2,500 slips	CHF 50	– ¹	CHF 75	CHF 125
5,000 slips	CHF 100	– ¹	CHF 150	CHF 250
8,000 slips	CHF 160	– ¹	CHF 240 ²	CHF 400 ²

¹ Max. 2,000 slips/365 days.

² Max. 10,000 slips/365 days (2,000 free of charge, 8,000 subject to a charge).

Full prices, as at 1 July 2020. Current prices can be found at www.postfinance.ch/prices-bc.

PostFinance does not print any slips for the QR bill. From 30 June 2020, invoices can be created at postfinance.ch using the QR generator.

General

Prices and conditions¹

Inpayments to own account

by account holder or branch to the account of the main business²

Up to 20 inpayments per month	Free of charge
From 21st inpayment per month	As with inpayments made at the post office counter

¹ For credit of large volumes: price of transaction as announced by PostFinance.

² With the red or orange inpayment slip, PostFinance Card Direct, PostFinance Card Direct in EUR, account card, account card in EUR, PostFinance Card Pay, PostFinance Card Pay in EUR.

Full prices, as at as at 1 July 2020.

Current prices can be found at www.postfinance.ch/prices-bc.

Manage your accounts receivable easily via the PostFinance SmartBusiness online platform

More time for your core business

PostFinance SmartBusiness is the uncomplicated and efficient way to create and manage your customer data and your company's products and services. This basis and the optimal integration of all data ensure that the accounts receivable process is greatly simplified – from creating offers to invoicing to inspection of outstanding accounts receivable. This will allow you to save precious time, enabling you to spend more time on your company's core business.

Try it out and register now

Visit postfinance.ch/smartbusiness and try out the online platform for 30 days free of charge and without obligation. Registration is easy and can be done online.

An optimal solution for SMEs with electronic data processing

ISRlight software

As a PostFinance customer, you can use the programme, ISRlight, by leanux.ch. Its main functions: Send e-bills, article management for goods and services, invoice addresses, write invoices, print invoices, book incoming payments, manage reminders.

Another benefit: When an incoming payment is made, open items are automatically debited for example by the credit data booked by e-finance free of charge.

The software is especially suited to companies who have handled their receivables management manually up to now. It is provided together with the company leanux.ch and can be used via esr.light.ch

More information

Further information can be found at postfinance.ch/esr, postfinance.ch/es and postfinance.ch/qrr

You can contact us by telephone on 0848 848 848 (max. CHF 0.08/min. in Switzerland).