

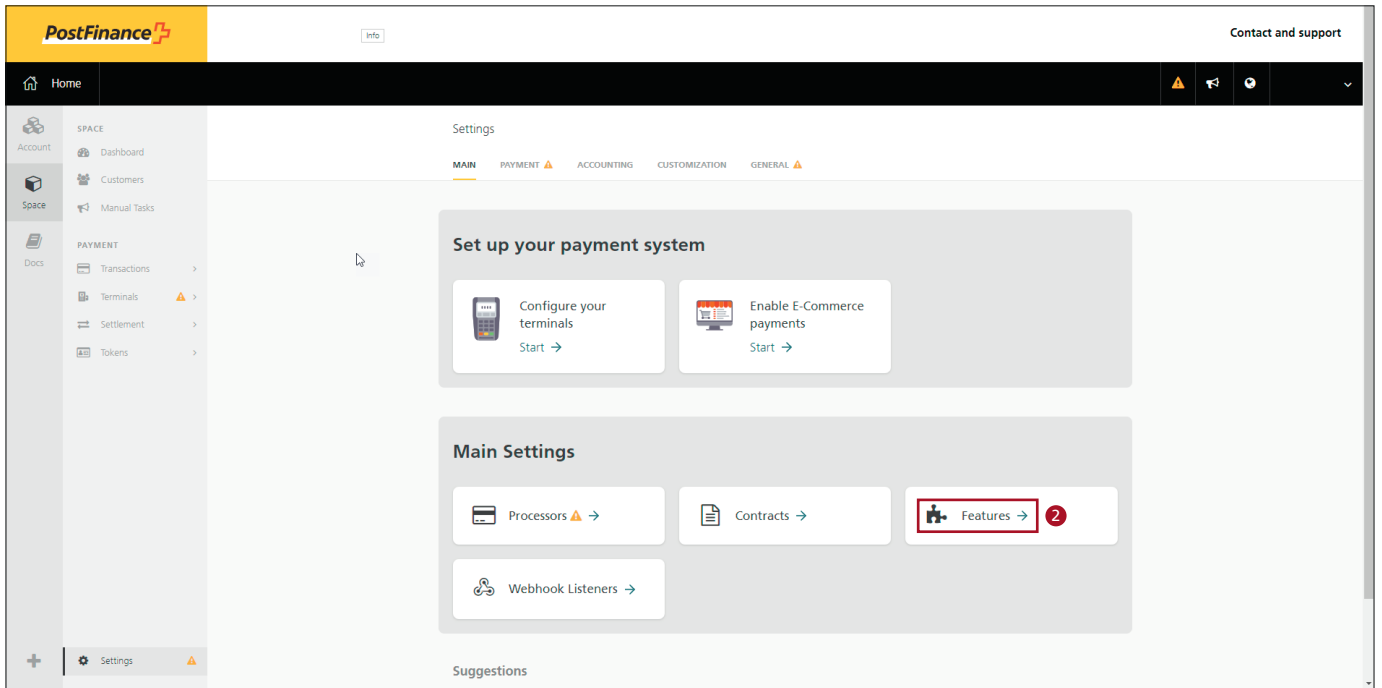


# Instructions for switching to the new PostFinance Checkout App for Shopify

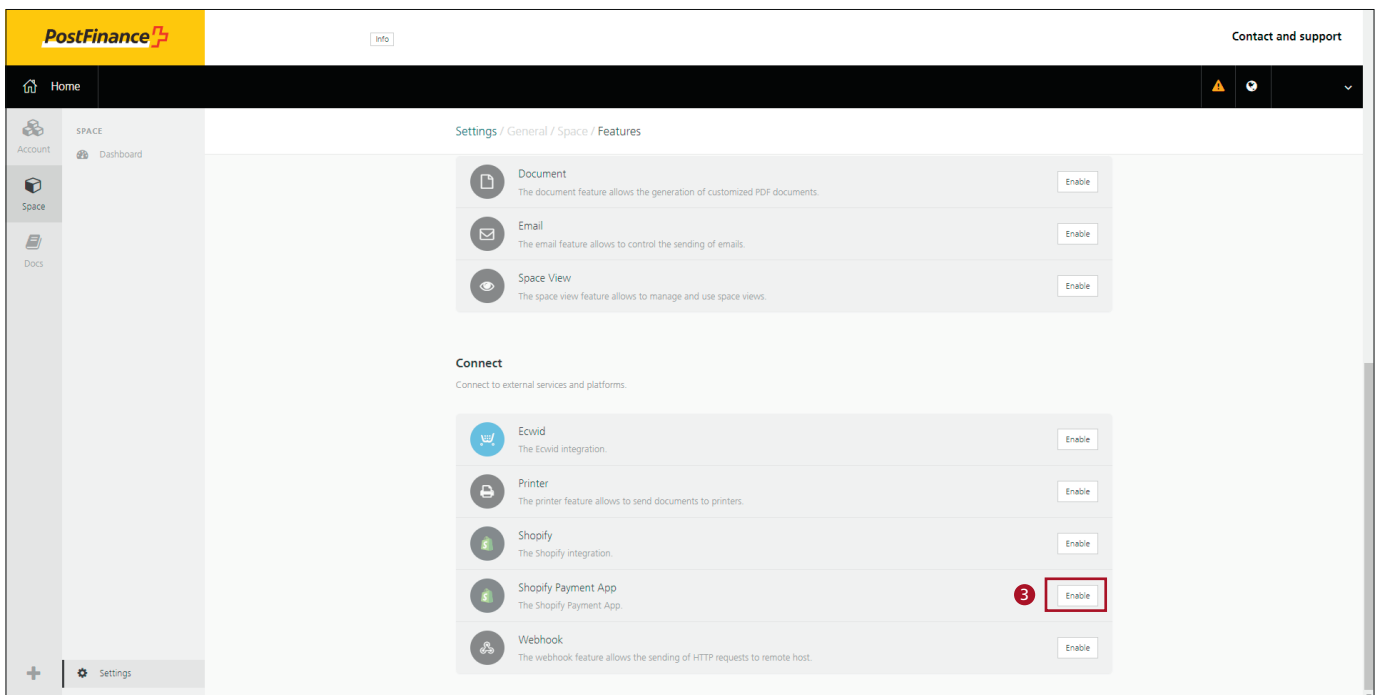
1. Select the space you want to use for your Shopify shop. Click on "Settings".

The screenshot shows the PostFinance dashboard. The top navigation bar includes the PostFinance logo, an 'info' button, and 'Contact and support'. The main navigation menu on the left is divided into 'SPACE' (Account, Dashboard, Customers, Manual Tasks), 'PAYMENT' (Transactions, Settlement, Shopify Payment), and 'Docs'. The main content area shows a 'Dashboard' with a 'Set up your payment system' section containing a 'Connect your app or shopping cart' button with a 'Browse' link. Below this is a 'Display Latest Transactions' button and a 'Suggestions' section with three items: 'Accept e-commerce payments', 'Accept terminal payments', and 'Customize payment forms, email and documents'. At the bottom left, a 'Settings' button is highlighted with a red box and a red notification icon.

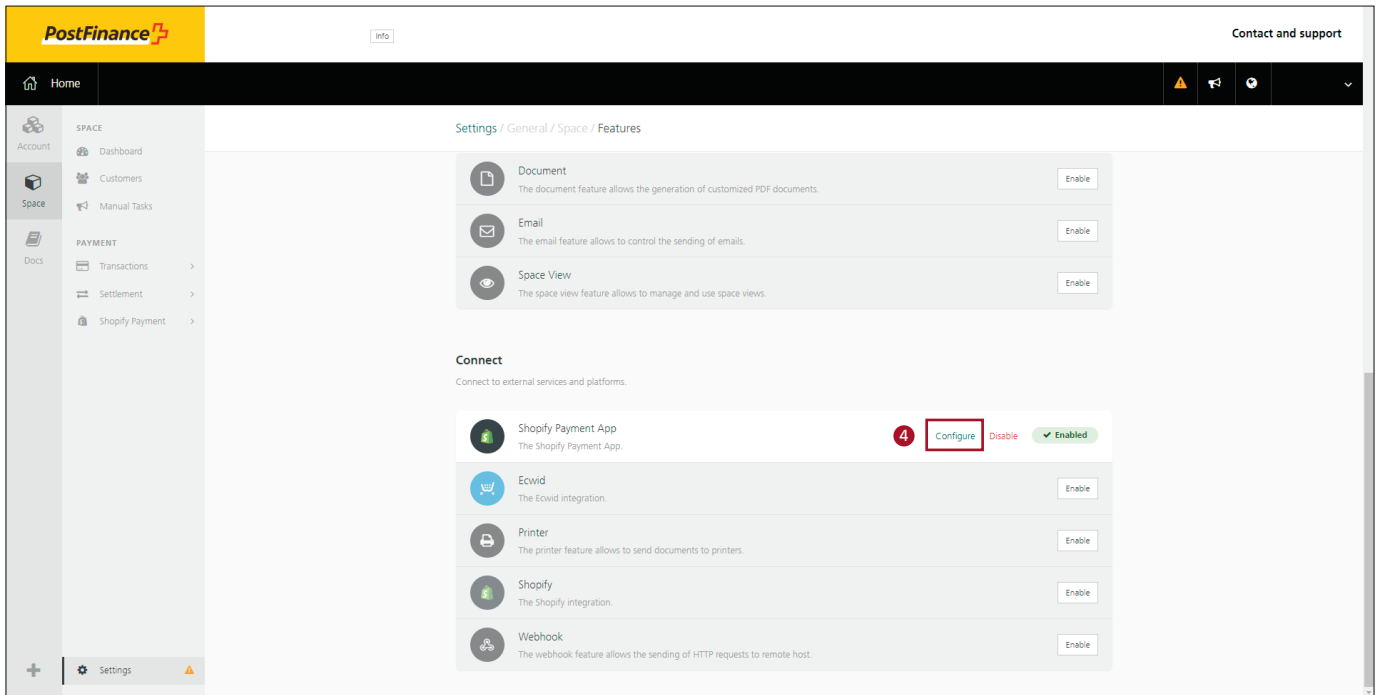
2. Click on "Features".



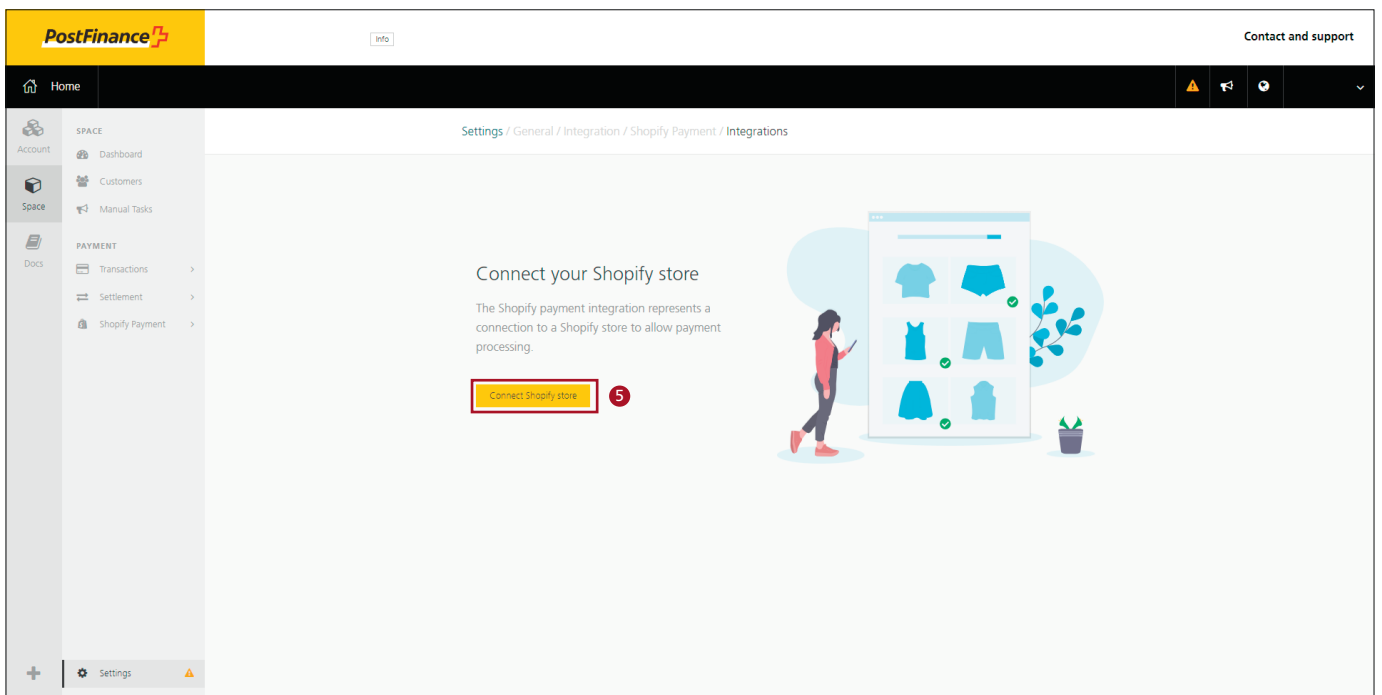
3. Activate the Shopify Payment App.



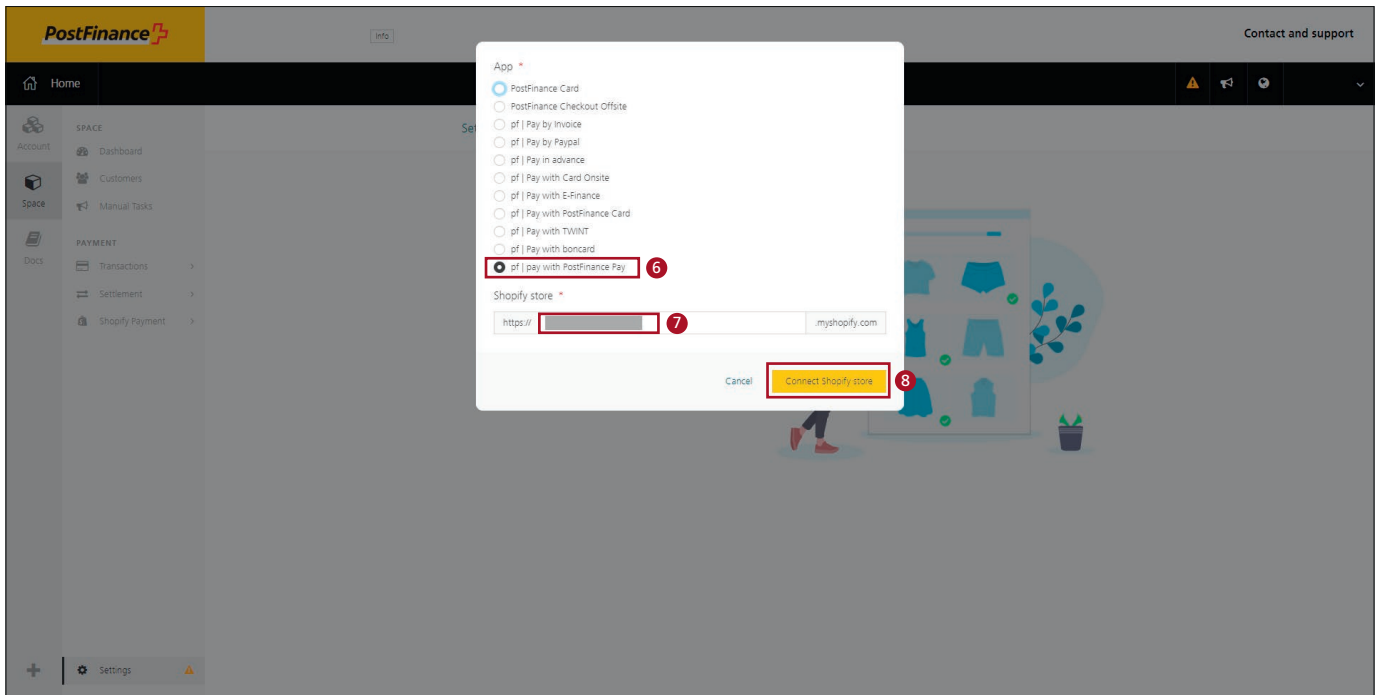
#### 4. Configure the Shopify Payment App.



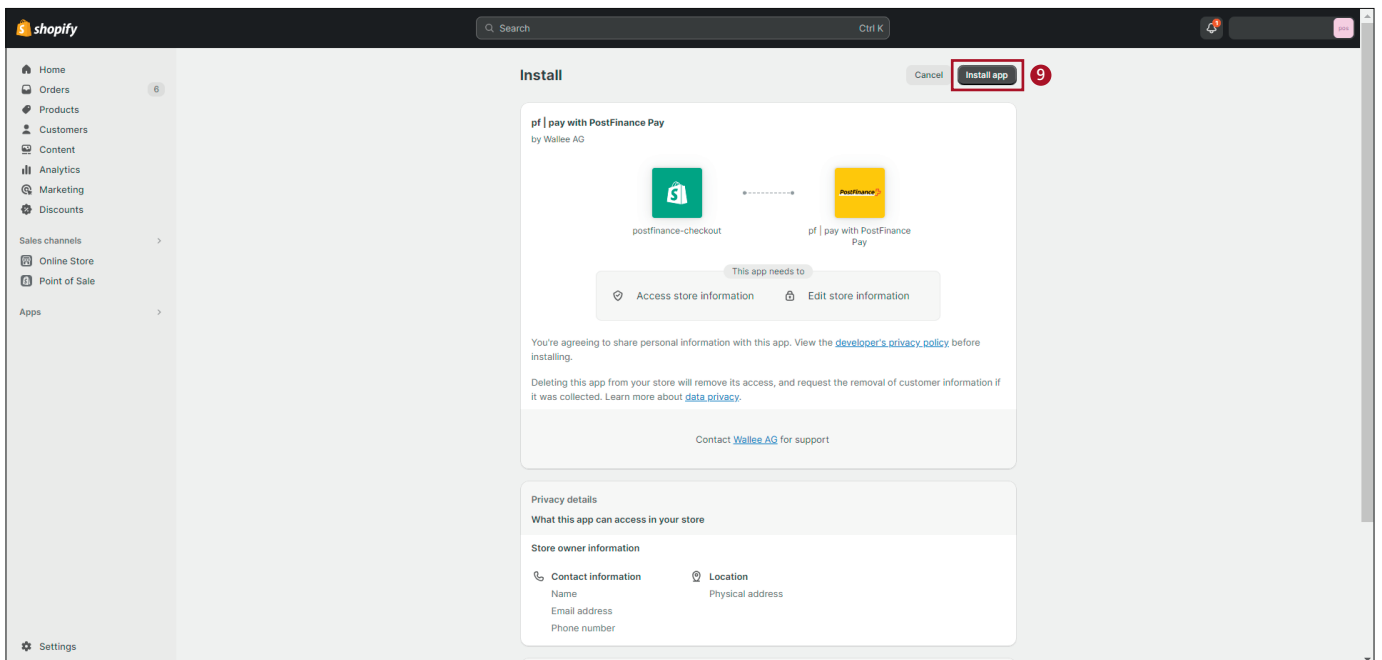
#### 5. Then click on "Connect Shopify store".



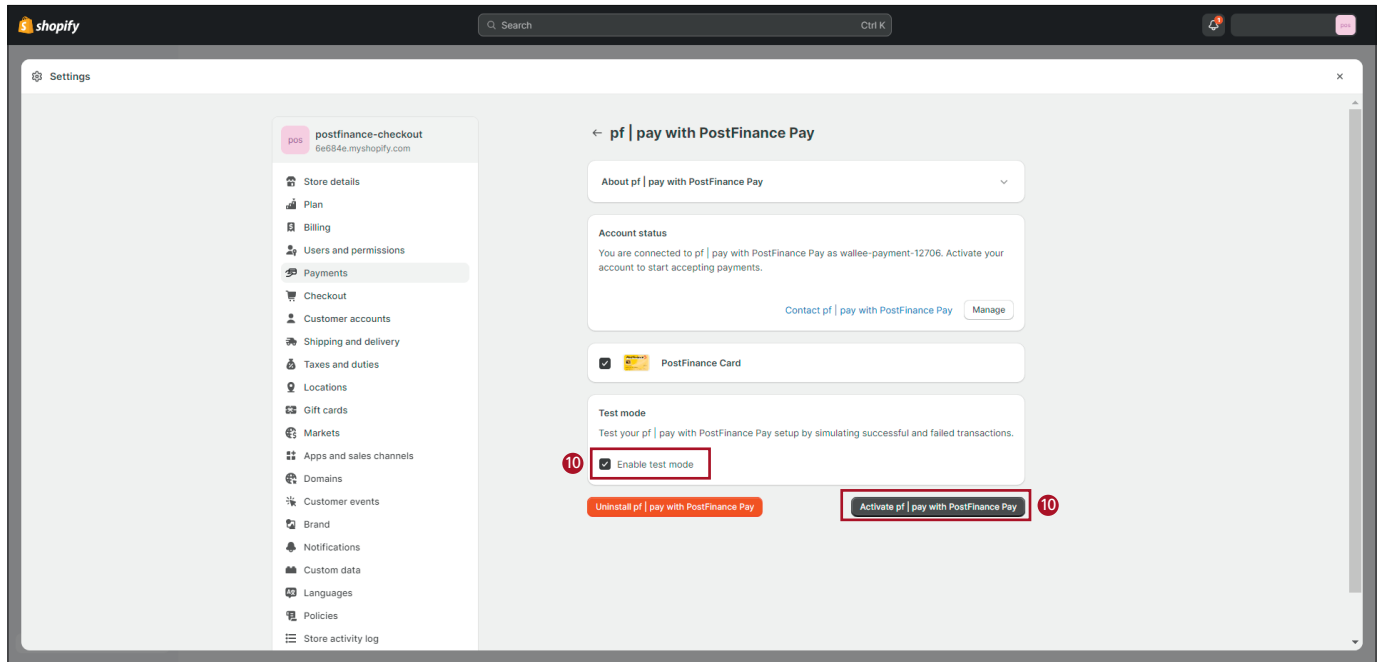
6. Select the desired payment method.
7. Enter your Shopify URL.
8. Click on "Connect Shopify store".



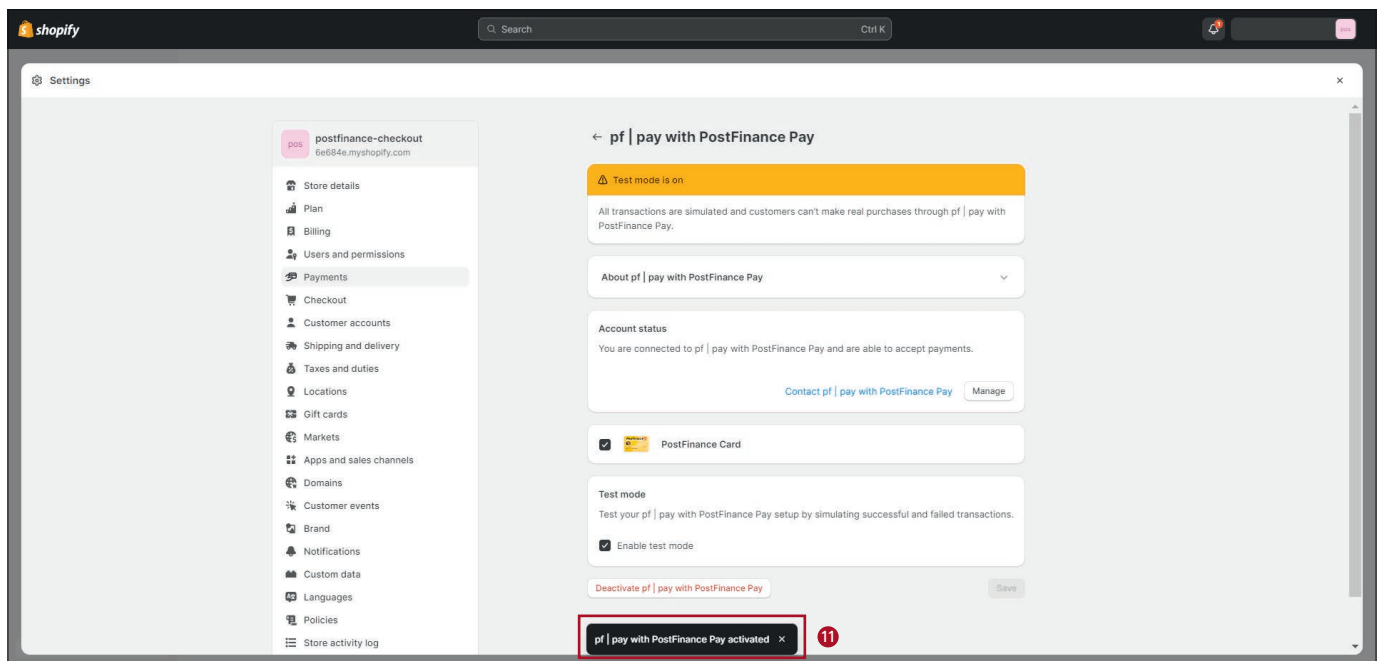
9. Install the app.



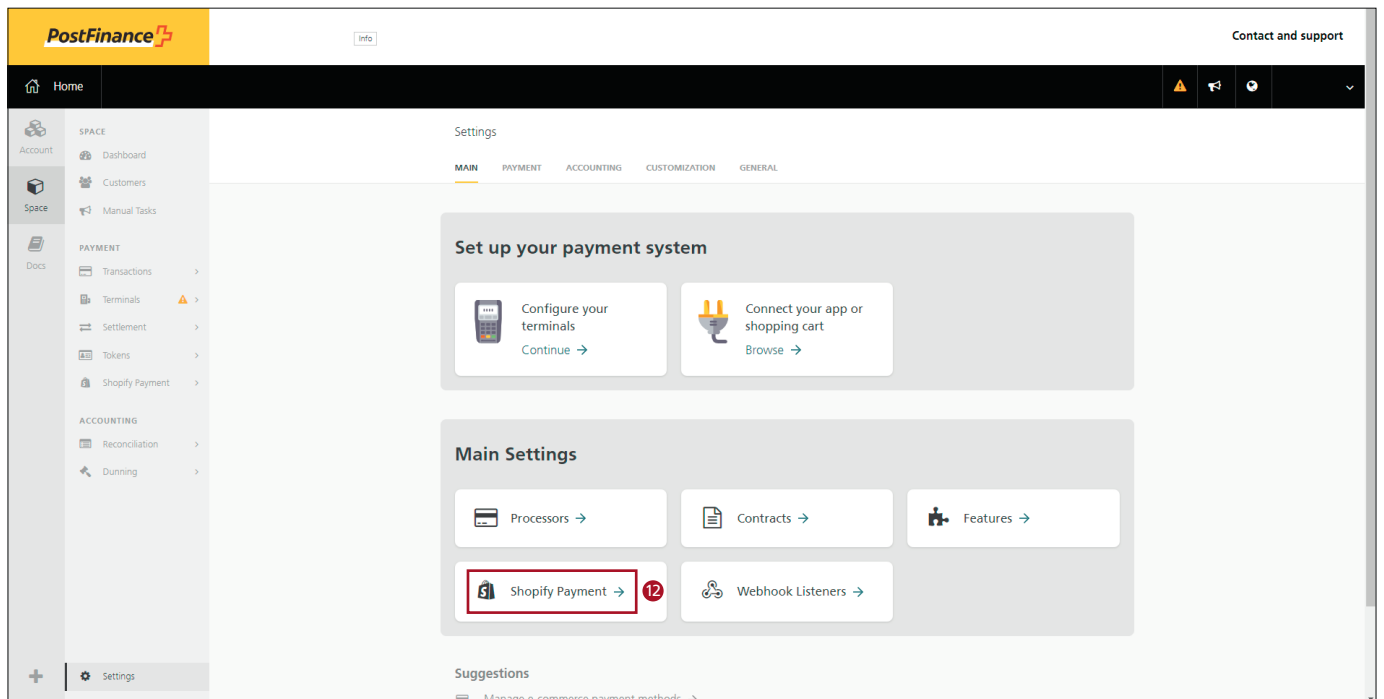
10. Activate the app  
Optional: deactivate test mode for productive payments.



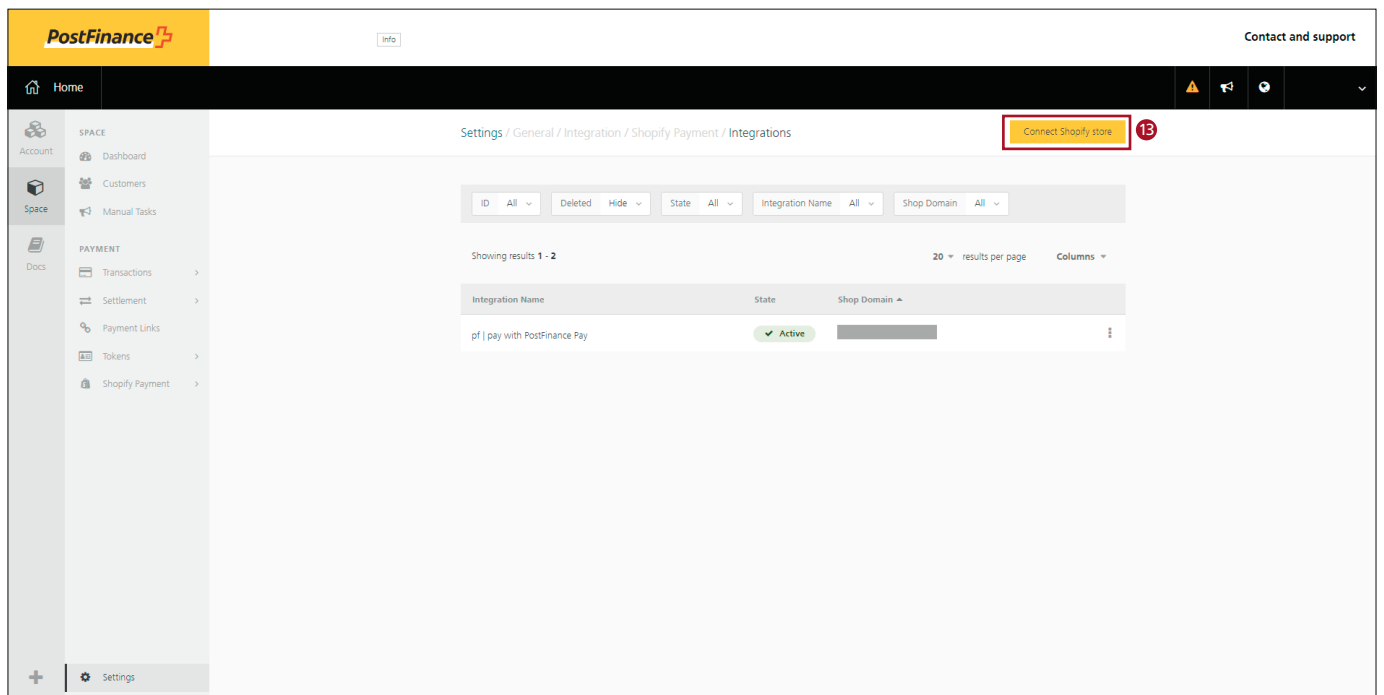
11. The payment method is now activated.



12. Select "Shopify payment" in the settings.



13. Click on "Connect Shopify store" and repeat steps 6 to 11 until all the desired payment methods have been activated in the shop.



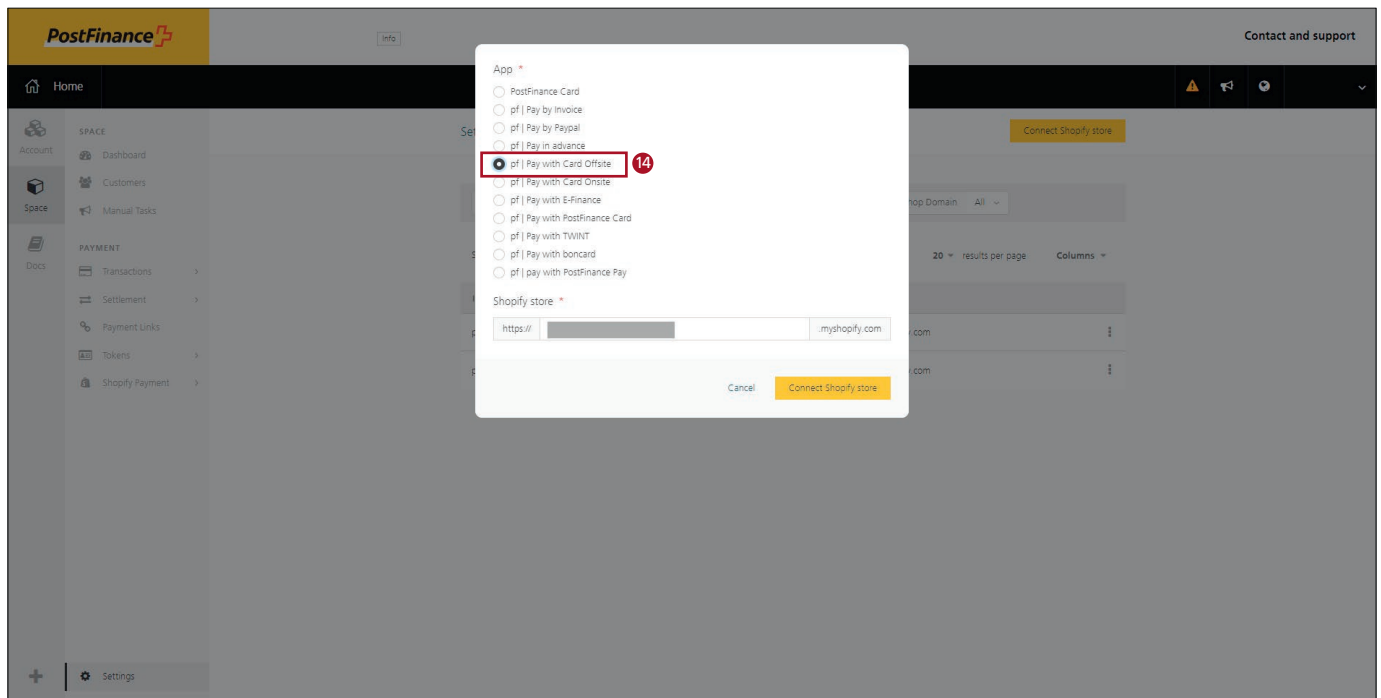
14. Once all the payment methods you want work with the new Shopify App for PostFinance Checkout, you can delete the old integrations via your Shopify dashboard.

**Important note:**

If there are problems with the on-site credit cards (“Pay with Card Onsite”), the Shopify checkout must first be updated. After uninstalling all old integrations, the update takes place automatically, and the new apps can then be installed.

With **Shopify Plus**, it takes 24 to 48 hours after the old integrations have been uninstalled before the Shopify Checkout update is complete.

In the meantime, you can install the “Pay with Card Offsite” app (steps 6 to 11) so that your customers can continue to shop with you using credit and debit cards:



After successfully updating the Shopify checkout, you can install the “Pay with Card Onsite” app and uninstall “Pay with Card Offsite”.

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