

Standing order

(Please use block capitals.)

- New standing order (term to maturity min. 6 months)** **Partner number (internal)** _____
- Change standing order no.** _____ **Cancel standing order no.** _____
- Suspend standing order no.** _____ **from** _____ **to** _____ (dd.mm.yyyy)

1. Customer

Postal account number/IBAN at PostFinance _____

Last name _____ First name _____

or company _____

Street _____ No. _____ P.O. Box _____

Postcode _____ Location _____

Telephone _____

2. Payment

- to an account in Switzerland (incl. Liechtenstein) Cash payment to beneficiary abroad
- to an account abroad Urgent (not possible for all countries) Our cost (abroad only)

3. Amount

Amount _____ Currency _____ Target currency (if different) _____

4. Payment due date/frequency

- for the first time on _____ for the last time on _____ (dd.mm.yy) until revoked
- twice a month monthly every two months quarterly semi-annually annually
- If the execution date falls on a Saturday, Sunday or public holiday, execute the order in advance: yes no

5. Payable to (attach available copy of advice slip – so the order can be executed correctly)

Beneficiary Account _____

The transfer to a domestic bank account is only possible with IBAN.

Beneficiary's name _____

Street _____ No. _____

Postcode _____ Location _____

Country (abroad only) _____

Reference _____

Name of financial institution _____

Postcode _____ Location _____

IID/BIC of the financial institution _____

6. Messages for the beneficiary of the credit

(Max. 140 characters) _____

Location _____ Date _____

Signature* _____ Signature* _____

* Signature of the holder/body or authorized person. Two signatures are required for joint signatory powers.

Please send the form to:
PostFinance Ltd, Scan Center, 3002 Berne

For internal purposes

Order number	_____
Concluding office	Locality code _____
	Staff number _____

